

***B. DRAFT CONTRACT AND SPECIAL CONDITIONS,
INCLUDING ANNEXES***

DRAFT CONTRACT

SUPPLY CONTRACT FOR EUROPEAN UNION EXTERNAL ACTIONS

No <Contract number>

FINANCED FROM THE GENERAL BUDGET OF THE UNION

Development Agency of Serbia

12 Kneza Miloša St.,

Belgrade 11 000,

The Republic of Serbia

(‘The contracting authority’),

of the one part,

and

<Full official name of contractor>

[<Legal status/title>]¹

[<Official registration number>]²

<Full official address>

[<VAT number>]³, (‘the contractor’)

of the other part,

have agreed as follows:

PROJECT

IPA 2019 – Direct Grant to the Development Agency of Serbia – Scaled up and technologically improved production capacity solutions among micro and small enterprises and entrepreneurs, 19SER01/601/21

¹ Where the contracting party is an individual.

² Where applicable. For individuals, mention their ID card or passport or equivalent document – number.

³ Except where the contracting party is not VAT registered.

CONTRACT TITLE
Lot 1 : Supply of equipment for Development Agency of Serbia - Supply of ICT equipment

Identification number <Publication reference>

Article 1 Subject

1.1 The subject of the contract shall be:

the supply, delivery, unloading, commercial warranty, of the following supplies:

LOT 1: Supply of Equipment for Development Agency of Serbia- Supply of ICT Equipment		
Item	Description	Quantity
1	Laptop – type 1	6
2	Laptop – type 2	4
3	Laptop - type 3	1
4	Laptop bag	5
5	Mouse	5
6	Tablet	3
7	Scanner	2
8	Mobile phone – type 1	9
9	Mobile phone – type 2	4
10	Mobile phone – type 3	1

The place of acceptance of the supplies shall be as it is stated in Annex II + III: Technical Specifications + Technical Offer - part II – Place of delivery/Acceptance, being 12 Kneza Miloša St, Belgrade 11 000, Serbia – Development Agency of Serbia **and** Ministry of Economy, 10 Vlajkovićeve St, Belgrade 11 000, Serbia. The time limits for delivery shall be 29 days and the Incoterm applicable shall be DDP⁴. The implementation period of tasks shall be 30 days starting from day of issuance of Commencement Order and ending on the day of issuance of the certificate of Provisional Acceptance.

1.2 The contractor shall comply strictly with the terms of the special conditions and the technical annex.

⁴ <DDP (Delivered Duty Paid)- Incoterms 2010 International Chamber of Commerce - <http://www.iccwbo.org/incoterms/>>

Article 2 Origin

The rules of origin of the goods are defined in Article 10 of the special conditions.

A certificate of origin for the goods must be provided by the contractor at the latest when it requests provisional acceptance of the goods. Failure to comply with this condition may result in the termination of the contract and/or suspension of payment.

Article 3 Price

- 3.1 The price of the supplies shall be that shown on the financial offer (specimen in Annex IV). The total maximum contract price shall be EUR.<insert price>
- 3.2 Payments shall be made in accordance with the general and/or special conditions (Articles 26 to 28).

Article 4 Order of precedence of contract documents

The contract is made up of the following documents, in order of precedence:

- the contract agreement;
- the special conditions
- the general conditions (Annex I);
- the technical specifications (Annex II [including clarifications before the deadline for submission of tenders and minutes from the information meeting/site visit];
- the technical offer (Annex III [including clarifications from the tenderer provided during tender evaluation]);
- the budget breakdown (Annex IV);
- specified forms and other relevant documents (Annex V);

The various documents making up the contract shall be deemed to be mutually explanatory; in cases of ambiguity or divergence, they shall prevail in the order in which they appear above.

Article 5 Other specific conditions applying to the contract

For the purpose of Article 44 of the general conditions, for the part of the data transferred by the contracting authority to the European Commission:

(a) the controller for the processing of personal data carried out within the Commission is

the head of contracts and finance unit R4 of DG Neighbourhood and Enlargement Negotiations

(b) the data protection notice is available at <http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>.

Done in English in three originals, one original being for the contracting authority, and two originals being for the contractor.

For the contractor

Name:

Title:

Signature:

Date:

For the contracting authority

Name:

Title:

Signature:

Date: